

## Know Before You Go

Seniors First and the High Tea & Hats Planning Committee are very much looking forward to hosting you this Sunday, April 23 at the Alford Inn for the Seniors First Sweet 16 High Tea & Hats event emceed by Nancy Alvarez and Stewart Moore from WESH 2.

Below are items to keep in mind as you plan your day:

- Venue: Alford Inn, 300 E. New England Avenue, Winter Park
- Parking: Valet parking is complimentary for event guests. Street parking is also available.
- Event Time: 1:00 pm-5:00 pm
- The doors to the ballroom will officially open at 2:00 pm.
- Table Decorating: If you are planning to decorate your table you may have access to the ballroom at 12:30 to give you plenty of time to get your “design on”.
- Atrium Activities: If you are not decorating a table the activities in the atrium begin at 1:00 pm and include the silent auction, wine toss, artist drawings of guests, photo booth, and more.
- Hat Contest: The ever-popular hat contest continues with prizes to be awarded in 6 categories.
- Table Decorating Contest: All tables that are decorated by guests will be entered in the table decorating contest with 1 winning table.
- Food Service: The High Tea & Hats food service does not include alcoholic beverages. You may purchase champagne and/or wine in the atrium to be served at your table in the ballroom for \$50 per bottle as a donation to Seniors First.
- Bar: There will be a bar in the atrium for guests – please note it is cash only.
- Silent Auction: The silent auction is through the Qtego platform. We recommend registering to bid prior to the event to make registration quicker and easier. You can register for the auction here: <https://qtego.net/qlink/seniorsfirst/register>
- Since the silent auction is digital, please make sure you bring your cell phone to register and bid in the auction. You will also need it to purchase champagne and/or wine and to participate in the wine toss and other activities.
- Live Auction: There will also be an exciting live auction component at the event. You will receive your bidding paddle at registration.

Please know this communication is going out to all registered guests. If you have invited guests to sit at your table, please forward this information to them, as we do not have their contact information.

Looking forward to seeing you on Sunday. Pinkies up!

The High Tea & Hats Planning Committee

